

Patient Requests for Images and Reports

Patients, or their authorized representatives, may obtain copies of their images and reports from Advanced Radiology in their choice of format:

Patients may **download** their information from our secure Patient Portal, or receive it via encrypted email, both **free of charge**



View images and read reports directly from MyInfo.AdRad.com, our secure, online Patient Portal. Images and reports are available to patients 72 hours after dictation of their exam report. Patients must create an account to gain access to our password-protected Portal.



Secure email, with 256-bit encryption and virus scan. Patients must complete an Information Release Authorization form (available at our clinical sites or at www.AdRad.com/medical-records) and either submit it in person or fax it to Medical Records at 203.380.3289. Please allow one working day for processing. Please note: information recieved via email cannot be forwarded to or shared with a third party.

Patients may **purchase** reports and images on CD or USB, either of which may be picked up in person at our Shelton business office, or delivered via their choice of courier (delivery charges will be added to the total cost of the information).



Compact Disc or USB Flash Drive. Images can be stored on CD or USB. Patients must first complete an Information Release Authorization form (available at our clinical sites or at www.AdRad.com/medical-records) and either submit it in person or fax it to Medical Records at 203.380.3289. Reports are available as hardcopies. Digital files of reports are only available on USB.

Records may be delivered (at additional cost) or picked up at our Shelton Business Office, 3 Enterprise Drive, Suite 220, Shelton, CT, weekdays between 8:30am and 4:30pm. For in-person pickup, please allow 24-48 hours. **Please see reverse or visit www.AdRad.com/medical-records for fees associated with each format and delivery method.**

CD: \$6.00 USB: \$10.00 (additional delivery fees may apply)

For more information, contact us at 203.380.3284, or MedicalRecords@AdRad.com



Photocopy of Report

Images and Reports - Fee Schedule

Patient Requests	
Pick Up / Delivery	Fee
NA	Free of charge
NA	Free of charge (Please note: information recieved via email cannot be forwarded to or shared with a third party.)
In-Person Pick Up	\$6.00
Shipping via USPS	\$8.00
Shipping Overnight via FedEx or UPS	\$6.00, plus shipping charges (carrier's current fees based on patient's destination). Patient may provide personal account information for use in shipping.
In-Person Pick Up	\$10.00
Shipping via USPS	\$12.00
Shipping Overnight via FedEx or UPS	\$10.00, plus shipping charges (carrier's current fees based on patient's destination). Patient may provide personal account information for use in shipping.
Radiologist's reports are available as hardcopies, or may be included on USBs at no additional charge. Please note that reports are not available until 72 hours after they are dictated.	
a USPS	\$50.00
via USPS	\$50.00
RA	\$50.00
	NA NA NA In-Person Pick Up Shipping via USPS Shipping Overnight via FedEx or UPS In-Person Pick Up Shipping via USPS Shipping Overnight via FedEx or UPS Shipping Overnight via FedEx or UPS available as hardcopies, of reports are not available

\$0.65 per page